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**Objectives:**

**To understand the role of the process facilitator in guiding learning groups to achieve their own desired outcomes**

**To identify and practise the key skills of facilitation: diagnosis, analysis and movement to action**

**To learn techniques that help groups to achieve goals through effective problem-solving and decision-making**

**To develop process review skills in order to help individuals and groups to learn from experience and make appropriate behavioural and structural changes`**

This workshop is designed for experienced trainers, L+D professionals and managers who have some experience of facilitating learning groups and activities and wish to develop their skills in more complex learning and environments.

The price of this two-day workshop includes non-residential venue, coffee/tea and lunch, all training materials plus three of RSVP Design's versatile Learning Tools to take away and use in your own learning programmes: Workstations, Challenging Assumptions and Images of Organisations (retail value £197)

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Advanced Facilitation Skills:

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Please photocopy or re-print this form if you wish to book places on more than one course or to book separately for multiple delegates.

Fax back to: +44 (0) 141 887 3613 or email: kim@rsvpdesign.co.uk

(Mr/Mrs/Ms) First name\_\_\_\_\_

Surname\_\_\_\_\_

Job Title\_\_\_\_\_

Organisation\_\_\_\_\_

Address\_\_\_\_\_

Postcode\_\_\_\_\_

Tel\_\_\_\_\_

Fax\_\_\_\_\_

email\_\_\_\_\_

Please book \_\_\_\_ Workshop places

Dietary/Access requirements

Payment

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BACS (date of transfer)

Credit Card: VISA/Mastercard

Card No. \_\_\_\_\_

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Date\_\_\_\_\_

Please tick if you are happy to receive information from RSVP Design by email